Certificates of Insurance (COI)

Updated October 2023 Guidelines and Procedures

Each year the club renews our certificates of insurance with our National affiliation, USClub Soccer and New Jersey Youth Soccer. The COIs are obtained for Mt. Laurel Township Parks & Recreation, Mt.Laurel Board of Education and Lenape Board of Education.

The club is required to secure additional certificates of insurance to present to owners of venues we want to use for team and club events, scrimmages and practices outside of league play and tournaments. Each year we renew & acquire a Certificate of Insurance for each venue owner our teams will use as required by the owner.

If your team decides they want to practice or scrimmage somewhere other than the venues we use on a regular basis you may need to request a certificate of insurance for that venue. Please contact [admin@mlusoccer.org](mailto:admin@mlusoccer.org ) for information and to request a COI for facility use you are arranging for your team. A 10-day lead time may be needed to obtain the COI, please plan accordingly.

\*The certificate of insurance does not give you or your team permission to use any of these facilities. Permission for use of Mt. Laurel facilities may be acquired through our director of fields and by scheduling with the practice field coordinator or game field coordinator.

Permission for use of other facilities may be arranged by contacting the facility. Most facilities will require a proof of Insurance and require that they be named on the certificate. Please obtain the name of the facility, address of facility, the named insured and their address, phone number, contact person, and email address.